

St. Joseph Parish Pastoral Council (PPC)
Rosemount, Minnesota
Meeting Minutes
October 7, 2021
6:30 pm

Attending: Fr Paul Kammen-Pastor, Jon Guden-Chair, Ron Sailer, Brian Hoyland, Paul Germann, Pat Croke, John Wollersheim-Trustee

Excused: John Murphy, Mike Vanderheyden, Patricia Cina, Randy Haney-Administrator

1. Opening Prayer and Saint (Our Lady of the Rosary) **Paul G.**

2. Administrative Business **Jon**

- Brian Hoyland volunteered to take minutes for this meeting.
- Assigned John Murphy to be Parish Council Liaison for Engagement and Communications, though the Parish has not yet filled this staff position.
- Father Paul took photos of Council members for posting on the Parish website.

3. Old Business

Jon

- Archdiocesan Lay Advisory Board (LAB) and Deanery 8 update. Nothing new to report.
- Archdiocesan Synod Small Group Update. Had about 32 attendees combined at the first session; numbers of attendees dropped for week 2. The attendees are providing feedback for the Archdiocese to use in their strategic plan; this information is also available for Parish strategic planning. Sessions will continue at St. Joseph each Tuesday morning and evening through November 2.
- St. Joseph Strategic Plan 2022 **Jon**
 - Strategic Plan Committee (SPC) members include Jon Guden, Fay Connors, Mike Vanderheyden, Jim Hughes, John Wollersheim, Patricia Cina.
 - Strategic Plan consultant Mark Mogilka traveled to St. Joseph on September 9 and met with Father Paul, Randy, staff, and members of the Parish Council, Strategic Plan Committee (SPC), and Finance

Council. Mark laid out a roadmap for working collectively to obtain information and prepare for a Parish Leadership Summit in early 2022. Intent is to establish a new Strategic Plan in 2022, to replace the 2014 plan.

- As part of the Strategic Plan process, the SPC administered surveys at the Masses on September 11 and 12. The Committee is consolidating the information with the intent of developing a short summary to share with the Parish. The survey results will also be used at the Leadership Summit.
- Mark Mogilka and the Strategic Plan Committee met by Zoom on October 3. The SPC met prior to this meeting to develop a draft list of attendees for the Leadership Summit, and is working with Parish administration to identify active organizations/committees and their leadership. Discussed parish survey and other information that can be used for the Summit. Mark will work with Randy Haney to obtain Parish information that is maintained through regular diocesan/parish operations. Zoom meetings for this group are scheduled for Oct. 24 and Nov. 21
 - The SPC and Mark request that the Leadership Summit be put on the calendar for Jan 28-29. The Summit would take place Friday evening and Saturday morning.
 - Attendees; Pastor, Parish Council, Finance Council, Staff, School, Trustees, representation from key Parish organizations
 - ID read-ahead materials to establish Vision; 20-30 pages of information will be distributed to the attendees in advance of the Leadership Summit.

4. New Business

No new business.

5. Parish and Financial Updates

- Father Paul reported:
 - Harvest Fest was a success. There was a good turnout, and people appeared to have a good time. Father Paul acknowledged all of the hard work and dedication of the many volunteers that made this a positive event for the Parish and the community.
 - The Parish has had problems with the Geothermal Unit that was installed in 2003. As it is one of two in the country (the other in Wyoming), there

is not ready access to an expert to provide maintenance. The Parish received a significant monetary gift recently that could be used to defray the costs of repair or replacement. He will be discussing with the Trustees and the Finance Council.

- Cup of Joe sessions commenced in September.
- Parish is still looking to hire a Director of Engagement and Communications.
- Jon provided an update on Faith Formation. This year's programming has begun, and Kayla Rooney has lined up speakers for most of the year. The size of some of the Faith Formation groups is larger than desired due to a shortage of adult volunteers.
- Ron provided an update for Worship.
 - Bill Bradley needs more servers.
 - In November Parishioners can bring in a photo of their deceased loved ones.
 - Minnesota Men and Women Choir will put on a concert. More details to follow.

Paul German provided a School update:

- Enrollment update—235 K-8, 56 preschool --TOTAL = 291
School reopening update: 43 new students in K-8, 90% retention rate from 20-21 school year in K-7, 53% retention rate from PreK to Kindergarten.
- New kindergarten class is going well! 17-18 students per class
Updated PPRP on 9/20/2. 13 confirmed COVID cases among students and staff, Positive % being sent out each week is based off of combined total of staff and students at SJS (330).
- Preschool/Kindergarten fall open house, Nov. 11th In person or virtual?
Tours offered after school hours would love to do a "visit day" open house during the school day in the future.
- CSCOE Grants Kindergarten expansion grant--\$10,000
Growth insurance--\$5607 x 5 = \$28,035
Marketing & Enrollment grant--\$3,700 for 2021-2022
HSA leadership committee: Events; Fall Family Fun Night, Oct. 15, outdoor movie

Book Fair, Oct. 28-Nov.3 (during in person and virtual conferences),
Grandparents Day, move to spring 2022

- Fundraising: Give to the Max Day/Annual Fund, Nov. 18, 2021--goal of \$20K
Catholic United Financial Raffle Jan/Feb 2022--goal of \$25K, Gala, April 30, 2022--goal of \$50K
- 2 year contract to provide mental health services at the school for the next 2 years.

6. Closing Prayer

Paul

Next Meeting: November 4